



FAMILY DISPUTE REFERRAL FORM

Please send completed form to fax (021) 422-4637 or email to registry@equillore.com

A dispute exists between

[Referring Party] _____

and

[Other Party] _____

The parties are in dispute about the following issue(s) (short summary of dispute):

_____ (“the Dispute”)

Pending Divorce Action

Any Other Family Dispute

The conciliation / mediation should focus on the following areas of dispute (mark relevant areas clearly):

- Contact with my minor child/ren (access)
- Care of the child/ren (custody)
- Division of communal assets/estate
- Domestic violence
- Maintenance for myself
- Maintenance for my minor child/ren
- Parenting plan
- Parental rights and responsibility agreement
- Pre-divorce arrangements
- Post divorce arrangements
- Relocation arrangements
- Schooling arrangements
- Divorce settlement agreement
- Visiting rights
- Accrual
- Any other (brief description)

Kindly attach a copy of the existing maintenance order/divorce decree (copies of all other relevant orders)

Details of the Party Referring the Dispute:

Name of Person Making Referral: _____

ID Number _____

Physical Address _____

Name of Attorney’s Firm (if any): _____ Reference No: _____

Postal Address: _____

Tel No: _____ Fax No: _____ Email: _____

Cell No: _____

Signature of Person Making the Referral: _____ Date: _____

Dependant's Name	Date of Birth	Age

Details of the Other Party who should attend the proceedings:

Name of Other Party: _____

ID Number _____

Physical Address _____

Name of Attorney's Firm (if any): _____ Reference No: _____

Postal Address: _____

Tel No: _____ Fax No: _____ Email: _____

Cell No: _____

Dependant's Name	Date of Birth	Age

Referring Party Signature

Please note that these services are provided subject to the terms and conditions set out below. By signing this referral form you confirm that you are in agreement with these terms and conditions.

Dispute Referral Terms and Conditions of Service

The Referring Party identified on the Dispute Referral Form) hereby refers the Dispute to Equillore Dispute Settlement Services (Pty) Ltd ["Equillore"] and requests that the service(s) stipulated on the Dispute Referral Form be provided, subject to the terms and conditions stipulated hereunder:

Terms Applicable to Equillore Standard Settlement Process (conciliation, mediation and arbitration)

- All services provided by Equillore are provided in terms of that Company's dispute settlement rules (available on our website www.equillore.com).
- The referral form only needs to be signed by the Referring Party. Equillore will on receipt of the referral arrange for a conciliation meeting between the parties.
- The Referring Party accepts that in terms of Equillore's standard terms and conditions, he / she will be invoiced for the costs of the Equillore standard process. Such costs will be determined in accordance with Equillore's Pricing Structure. A Registration fee of **R570.00 (VAT included) is payable upon referral**. If no payment has been received within 14 days, the referral will be suspended. Termination fees may apply.
- In the absence of a formal agreement or where not prescribed by statute or law, the consent of both parties is required before Equillore can host a mediation or an arbitration. Equillore will facilitate obtaining such consent where appropriate. I fully understand that the other party will now be contacted by Equillore to establish his/her willingness to participate in the process and that I will be notified of his / her decision.
- I confirm that I am aware of the fact that Equillore is a private organisation steered by professional qualified individuals specialising in alternative dispute resolution methods in family law matters, assisting both parties to find solutions to their family law related problems out of court.
- I am aware of the fact that no desired outcome of the proceedings is guaranteed. The outcome of the proceedings is dependant on the other party's willingness to participate in the proceedings and the parties' willingness to find solutions to the problems.
- Equillore's dispute settlement rules, its standard terms and conditions, and its pricing structure are available on request.

For more information please contact Equillore on 0861 258 852